

International Centre for Advanced Mediterranean Agronomic Studies – CIHEAM Bari

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Date: 09/07/2026

Subject: Request for Quotation No. 04/2026 – development of an IT Platform that will host the Mediterranean Food Policy Coalition within the framework of project entitled “Food Governance and Policies at local level” (FOODGaP), Project No. A_G_4.1_0185 – [CUP: C63C25000630007]

Short description of the project: FOODGaP is a territorial cooperation project co-funded by the EU under the Interreg NEXT MED Programme. It **aims to** strengthen the capacity of local public authorities to collaborate across sectors and with diverse stakeholders in the design and implementation of local food policies. The project promotes transnational cooperation among public authorities and stakeholders across the Mediterranean, fostering shared commitments to establish and implement sustainable local food policies throughout the Mediterranean.

Scope of the contract/Terms of Reference (ToR)/Technical specifications

The CIHEAM Bari announces a call for tenders for the development of an IT Platform that will host the Mediterranean Food Policy Coalition within the framework of the project entitled Food Governance and Policies at local level, with the acronym FOODGaP and Project No. A_G_4.1_0185.

See Annex III – Terms of Reference

Financial Terms – Submission of Offers

Companies are requested to submit:

Duly completed and signed Annex I – Declaration on Honour

Duly completed and signed Annex II – Financial Offer Form

Duly completed and signed Annex IV - Identification Form

Duly completed and signed Annex V - Technical Offer

Request for Clarifications:

Requests for clarifications shall be submitted via email to: gareappalti@iamb.it and francesca.volpe@bari.ciheam.org and m.ruggiero@bari.ciheam.org.

Deadline for submitting clarification requests: 23/07/26, at 12:00

Submission of Offers:

Offers shall be submitted via email to gareappalti@iamb.it, francesca.volpe@bari.ciheam.org, and m.ruggiero@bari.ciheam.org.

Deadline for submitting clarification requests: 23/07/26, at 12:00

The email subject line must clearly state, "Food Governance and Policies at the Local Level—Mediterranean Coalition IT Platform."

Submission deadline: 27/07/26, at 12:00 (Italy local time).

Late submissions will not be considered.

Evaluation of Offers:

The evaluation of offers shall be carried out in two stages:

1. Compliance check against the minimum technical requirements (pass/fail)
2. Evaluation of financial offers.

The award criterion is the best price-quality ratio.

Annexes:

Annex I – Declaration on Honour

Annex II – Financial Offer Form

Annex III – Terms of Reference

Annex IV – Identification Form

Maximum budget

14.600,00 €

Disclaimer

This call is issued within the framework of the project "FOODGaP", funded by the Interreg NEXT MED Programme.

ANNEX I – Declaration on Honour

I, the undersigned, acting as legal representative of the company/organisation (or as an independent professional), hereby declare under my sole responsibility that:

1. The tenderer meets the participation requirements of the procedure and that no grounds for exclusion apply.
2. The tenderer has not been convicted of professional misconduct and is up to date with its tax and social security obligations, in accordance with applicable legislation.
3. The tenderer is not in a situation of conflict of interest in relation to the subject matter of this contract.
4. All information included in the offer is true, complete, and accurate.
5. The tenderer accepts the terms and conditions of the Request for Quotation and undertakes to provide the services accordingly.

Date:

Name of Company:

Legal Representative:

Signature & Stamp:

ANNEX II – Financial Offer Form

Global price: EUR ()

Note: The price shall not include VAT/indirect taxes. Only the price without VAT/indirect taxes would be taken into consideration for the financial evaluation. The amount of VAT/indirect tax, if applicable, must be indicated separately.

[Option 1¹: Please include a price breakdown based on the outputs/deliverables in the terms of reference.]

[Option 2: The above amount must not be broken down further.]

¹ Where several results are to be achieved, the tenderers must provide in their offer a detailed breakdown in order to compare the offers and check if no input has been forgotten.

ANNEX III – Terms of Reference/Technical specifications

Minimum technical requirements:

Company must possess:

- **Proven institutional expertise in agile methodologies and user-centric design:** The selected expert is expected to have a documented track record in designing, prototyping, and implementing digital participatory platforms, multimedia toolkits, and complex data visualizations. The expert shall demonstrate experience in utilizing design thinking and innovative problem-solving methodologies to align digital tools with stakeholder needs and sustainable development goals.
- **Proven strategic and technical leadership:** The expert shall *provide* strategic guidance in integrating content and technological dimensions, ensuring complete coherence between the conceptual framework of the coalition and the operational design of the platform. This expert must be proficient in the methodological design of digital services to transform the IT platform into a strategic tool to capitalize on knowledge and strengthen networks.
- **Technical Input & UI/UX Platform Designer:** The expert shall possess demonstrated experience in translating co-design outcomes into interface solutions that could be validated through participatory processes with project partners.

Compliance with the above minimum technical requirements shall be assessed on a pass/fail basis and substantiated through the submitted documents (e.g., CV).

Offers that do not meet the minimum technical requirements shall be rejected.

Duration of the offers: the offer will be valid for 60 days.

Contract duration: From 1 September 2026 to 7 July 2028