

SUPPLY CONTRACT NOTICE

Supply of equipment and technical furnishings for the AKU - National Food Authority laboratories of Skutari, Fier, Gjirokaster and Tirana

1. Reference

AL/LAB OT/01/25

2. Procedure

Local Open Tender

3. Programme title

Improvement of Food Safety Standards along the Albanian Supply Chains of Typical Local Products - TYPIC-AL [AID 12446]

4. Financing

Budget line: 3.01.05

5. Contracting authority

CIHEAM Bari – Mediterranean Agronomic Institute of Bari, Via Ceglie 9 – 70010 Valenzano (BA), Italy

CONTRACT SPECIFICATION

6. Nature of contract

Unit-price

7. Contract description

Supply of laboratory equipment, including accessories, in full compliance with the quantities and technical specifications set out in the technical and financial offers, delivery at AKU (National Food Authority) laboratories of Skutari, Fier, Gjirokaster and Tirana, put into operation and testing, implementation of warranty provisions. The exact place of delivery of the goods will be specified in the final contract with the selected economic operator.

8. Number and titles of lots

Five lots specified as follows:

1. LOT 1: Laboratory Systems for water purification

2. LOT 2: UV-VIS spectrophotometric systems
3. LOT 3: Systems for analysis of Kjeldahl nitrogen (TKN), proteins and ammoniacal nitrogen
4. LOT 4: Laboratory equipment
5. LOT 5: Technical furnishings

The details relating to the technical specifications required for the goods of each lot are present in the word format attachments in subfolder B of this tender dossier: the files are called "AnnexII_TypicAL_LOT XX_Technical Offer", there are five files (one for each lot).

9. Maximum budget

EUR 200,000.00

CONDITIONS OF PARTICIPATION

10. Legal basis, eligibility and rules of origin

For this contract award procedure participation is open without limitations.

11. Number of tenders

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

12. Grounds for exclusion

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

13. Sub-contracting

Subcontracting is not allowed.

PROVISIONAL TIMETABLE

14. Provisional commencement date of the contract

20/09/2025

15. Implementation period of the tasks

60 days from contract signature.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to the tenderers, legal persons. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

- 1) Economic and financial capacity of the tenderer** (based on item 3 of the tender form). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

The selection criteria for each tenderer are as follows:

- The average annual turnover of the tenderer must exceed 150,000.00 euro
- Current ratio (current assets/current liabilities) in the last year for which accounts have been closed must be at least 1. In case of a consortium this criterion must be fulfilled by each member

- 2) Professional capacity of the tenderer** (based on items 4 of the tender form).

Required professional criteria shall be satisfied at least two years preceding the submission deadline:

- At least 2 staff currently work for the tenderer in fields related to this contract;
- At least seven years proven experience in fields related to this contract.

- 3) Technical capacity of tenderer** (based on items 5 and 6 of the tender form). The reference period which will be taken into account will be the last three years preceding the submission deadline.

- The tenderer has delivered supplies under at least two contracts, each related to the object of this tender (supply of equipment and technical furnishings for laboratories in Albania), which were implemented during the last three years preceding the submission deadline.

Please note that the contracts could have been started at any time during the indicated period but it does not necessarily have to be completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to supply contracts completed within the reference period (although started earlier) or to supply contracts not yet completed. Only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (statement or certificate from the entity which awarded the contract, proof of payment) also detailing its value. If a tenderer has implemented the supply contract in a consortium, the percentage that the tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the supplies provided if the selection criteria relating to the pertinence of the experience have been used.

Previous experience which would have led to breach of contract and termination by a contracting authority shall not be used as reference. This is also applicable concerning the previous experience of experts required under a fee-based service contract.

17. Award criteria

The sole award criterion will be the price: the most economically advantageous tender is the fully technically compliant tender with the lowest price.

TENDERING

18. Deadline for submission of tenders

The deadline for submission of tenders is 05/09/2025.

19. Tender format and details to be provided

Tenders must be submitted using the standard tender form.

The tender must be accompanied by a declaration on honour on exclusion and selection criteria using the template available from the following Internet address:

[https://wikis.ec.europa.eu/display/ExactExternalWiki/Annexes#Annexes-AnnexesA\(Ch.2\):General](https://wikis.ec.europa.eu/display/ExactExternalWiki/Annexes#Annexes-AnnexesA(Ch.2):General)

Any additional documentation (brochure, letter, etc.) sent with a tender will not be taken into consideration.

20. How tenders may be submitted

Tenders must be submitted in English exclusively to the contracting authority, using the means specified in point 10 of the instructions to tenderers.

Tenders submitted by any other means will not be considered.

By submitting a tender, tenderers accept to receive notification of the outcome of the procedure by electronic means.

21. Alteration or withdrawal of tenders

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 15 of the instructions to tenderers.

22. Operational language

All written communications for this tender procedure and contract must be in English.

23. Additional information

Financial data to be provided by the candidate in the standard application form must be expressed in EUR. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of **August 2025**, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.