

## **SUPPLY CONTRACT NOTICE**

### **Call for expressions of interest to form a shortlist of suppliers for the procurement of agricultural inputs in Syria and neighbouring countries**

#### **1. Reference**

S1\_06\_2025

#### **2. Procedure**

Framework agreement

#### **3. Financing**

Call organized by the Contracting Authority for current and future international cooperation projects. The financing of specific contracts will be indicated in the same.

#### **4. Contracting authority**

CIHEAM Bari – Mediterranean Agronomic Institute of Bari

Via Ceglie 9 – 70010 Valenzano (BA), Italy

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## **CONTRACT SPECIFICATION**

#### **5. Nature of contract**

The contracting authority reserves the right to buy in small batches amounting up to 15.000€.

#### **6. Contract description**

The Contracting Authority, in the framework of its international cooperation projects in North-East Syria, intends to identify local suppliers (from Syria and neighbouring countries) for the procurement of agricultural inputs, namely;

- chemical fertilisers (such as UREA, Triple Super Phosphate, Single Super Phosphate);
- organic fertilisers (such as liquid organic fertilisers, organic foliar fertilisers);
- concentrated fodder for sheep, goat, cattle and poultry (such as compound concentrated fodder, wheat bran, barley grain, poultry compound concentrated fodder);
- herbicides, pesticides, insecticides (such as wheat -narrow leaves herbicide, wheat and barley - wide leaves herbicide, Deltamethrin, Acetamidrid).

## **7. Number and titles of lots**

The overall amount can vary according to agricultural inputs prices throughout the duration of the framework agreement, which impact the overall budget availability for these items. The quantity of tons per item (article 6) is not determined and will depend according to the needs of CIHEAM Bari and the requests of the projects beneficiaries.

Procurement of items per article 6 will be carried out in batches, the quantity of tons per batches will be determined by CIHEAM Bari each time a call-off contract takes place.

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## **CONDITIONS OF PARTICIPATION**

### **8. Legal basis, eligibility and rules of origin**

For this contract award procedure participation is open without limitations. The applicants must fulfil the selection criteria specified below at point 13.

### **9. Number of tenders**

Each supplier can apply only ones to this tender. No more than one tender can be submitted by an applicant whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that an applicant submits more than one tender, only the last one will be evaluated.

### **10. Grounds for exclusion**

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures, included in the Declaration of honour in Annex I. Tender form, (Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

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## **PROVISIONAL TIMETABLE**

### **11. Implementation period of the tasks**

The shortlist resulting from this procedure will be valid for a period of 4 years from the date of publication.

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## **SELECTION AND AWARD CRITERIA**

### **12. Selection criteria**

The following selection criteria will be applied to all the tenderers.

#### **1) Economic and financial capacity of the tenderer** (based on item 3 of the tender form).

- Applicants have the possibility of being paid by bank transfer or in cash in US Dollar on delivery after the successful inspection of the materials provided.

- The financial situation of the tenderer should not be in deficit, taken into account debts, at the beginning and end of year.

**2) Professional capacity of the tenderer** (based on items 4 of the tender form).

- Applicants is legally registered in Syria and/or in neighbouring countries;
- applicants must provide their registration documents demonstrating their compliance with the regulations of the country of registration and in which they operate;
- applicants must specify how long they have been working and in which professional areas they do business.

**3) Technical capacity of tenderer** (based on items 5 of the tender form).

- Applicants must deliver the inputs requested within 3 days after order placing;
- applicants are able to deliver inputs inside Syria, including the area of Raqqa, Tabqa, Northern Deir Ezzor and Hassakeh;
- applicants must have the logistic capacity to deliver the items requested.

**13. Award criteria**

Framework Agreements may be awarded to multiple suppliers to ensure flexibility, competitiveness, and security of supply. For each specific batch or call-off, a minimum of three suppliers may be invited to submit price quotations to ensure competitiveness and alignment with market prices (see Article 21). Specific contracts will be awarded following the best price-quality criteria.

In this case of framework agreements *stricto sensu*, price aspects are not set out in the agreement itself but are set aside to be determined later, upon reopening competition under multiple framework agreements with the shortlisted suppliers.

The quality of the application will be evaluated in order to draw up the shortlist. CIHEAM Bari will evaluate the non-price elements of the quotation to determine whether they are acceptable or not acceptable. In conducting its evaluation, CIHEAM Bari may seek information from any source it deems appropriate to obtain or validate information regarding acceptability of the supplier's application.

CIHEAM Bari reserves the right to accept or reject any or all applications, and to accept the applications deemed to be in the best interest of CIHEAM Bari. CIHEAM Bari will not be responsible for any pay, any expenses or losses which may be incurred by any applicant in the preparation of his application.

## **TENDERING**

**14. Deadline for submission of tenders**

The deadline for submission of the application is 08/06/2025 at 11:59 PM (Italian Time).

Each applicant will be notified via e-mail both in the case of eligibility and non-eligibility within 30 days of this deadline.

**15. Tender format and details to be provided**

Applications must be submitted using the form (ANNEX I) attached to this contract notice.

The application must be accompanied by a declaration on honour on exclusion and selection criteria at the end of the form (ANNEX I), the Financial identification form (ANNEX II) and the Legal entity file (ANNEX III).

Any additional documentation (brochure, letter, etc.) which do not correspond to the requested annexes above mentioned will not be taken into consideration.

## **16. How tenders may be submitted**

Tenders must be sent to the Contracting Authority before the deadline specified in point 15 of this contract notice. They must be sent by mail to the following address:

**To:** gareappalti@iamb.it

**cc:** lutz@iamb.it; [alchami@iamb.it](mailto:alchami@iamb.it); damico@iamb.it

Applications must comply with the following conditions:

- The annexes must be attached in PDF format file.
- Tenders should preferably be submitted in English to the contracting authority. Tenders in Arabic are accepted by the contracting authority.
- The email subject shall contain the following wording: **PROCUREMENT OF AGRICULTURAL INPUTS.**

Applications submitted by any other means will not be considered.

Applicants can verify the procedure results at the following link: <https://www.iamb.it/tenders/>

By submitting a tender, tenderers accept to receive notification of the outcome of the procedure by electronic means.

## **17. Alteration or withdrawal of tenders**

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be submitted to [gareappalti@iamb.it](mailto:gareappalti@iamb.it).

## **18. Operational language**

All written communications for this tender procedure and contract should be preferably in English. Any written communication in Arabic is allowed.

Applicants may communicate with the Contracting Authority only through the following contact:

**To:** gareappalti@iamb.it

**cc:** lutz@iamb.it; alchami@iamb.it

## **19. Additional information**

Financial data to be provided by the candidate in the standard application form must be expressed in USD.

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## SPECIFIC CONTRACTS

### 20. Procedure for the definition of specific contracts

A specific contract can only be concluded during the validity of the framework agreement. The following process will be implemented every time a new specific contract is needed.

CIHEAM Bari is procuring agricultural inputs as per specifications laid down in article 6 in small batches amounting up to 15.000€ from the shortlisted suppliers with which the framework agreements will be established. The quantity of tons per batch can vary and will be determined according to the needs of the project operations and beneficiary requests, each time a call-off contract takes place.

Anytime CIHEAM Bari intends to procure items as per article 6, a request for quotation will be sent to at least three shortlisted applicants, specifying the exact quantity, quality, delivery time, and any other relevant details for the specific batch. This procedure is done to ensure competitiveness and alignment with market prices. It is up to CIHEAM Bari to determine the number of suppliers (minimum 3 suppliers) invited for each call-off contract. However, also supplier performance, geographical proximity and specific factors will be taken into account, while ensuring a fair and transparent participation among the suppliers.

The specific contract will be prepared and signed only with the tenderer that submits the most economically advantageous offer. Specifically, the contracting authority will award the contract to the supplier on the basis of best price-quality ratio and according to its technical capacity, especially the delivery time.

Payment terms: payments of each order will be disbursed (in US Dollar) according to successful delivery and inspection of the materials provided in terms of quality and quantity. Payment will be made within 7 days after the invoice is issued or directly upon delivery. Payments will be made by bank transfer or in cash if it is not possible for the supplier, upon verification, to receive payment by bank transfer.

If, however, there is no qualitatively and/or financially satisfactory tender received, the relevant authorising officer may cancel the consultation or:

1. Relaunch the consultation with different shortlisted applicants under unchanged terms of reference.
2. Relaunch the consultation with the same shortlisted applicants a request for services after redrafting the specific terms of reference.
3. Initiate a negotiated procedure with one or more shortlisted applicants of its choice, from among those that took part in the request for an offer in order to obtain improved offers within the terms of the specific request (N.B. the terms of the specific request cannot be substantially altered).

Only if none of the previous alternatives can be followed, the Contracting Authority can initiate the relevant alternative procedure depending on the amount outside the framework agreement.

The consultation must comply with the principles of transparency, proportionality, equal treatment, non-discrimination, sound competition and within the terms of the framework agreement.

The specific contract comprises the approved technical and financial offer.