

SERVICE FRAMEWORK CONTRACT NOTICE

Call for expressions of interest to form a shortlist of money transfer service providers in areas not served by bank branches in Syria

1. Procedure

Framework contract

2. Financing

Call organized by the Contracting Authority for current and future international cooperation projects. The financing of specific contracts will be indicated in the same.

3. Contracting Authority

CIHEAM Bari – Mediterranean Agronomic Institute of Bari
Via Ceglie 9 70010 Valenzano (BA) – Italy

FRAMEWORK CONTRACT SPECIFICATION

4. Nature of contract

Global price

5. Contract description

The Contracting Authority, in the framework of its international cooperation projects in North-East Syria, has identified the need for the support of local providers capable of transferring sums of money, even of medium-high amounts, in conditions of security and confidentiality sufficient to guarantee the safety of their collaborators and the final beneficiaries of the projects. The transfers must also be ensured in a short time.

Specific contracts will be awarded following the procedure described at point 21 of this call.

6. Number and titles of lots

One lot only.

CONDITIONS OF PARTICIPATION

7. Legal basis, eligibility and rules of origin

For this procedure, participation is open without limitations. The applicants must fulfil the selection criteria specified below at point 13.

8. Number of applications

No more than one application can be submitted by an applicant whatever the form of participation. In the event that an applicant submits more than one application, only the last one will be evaluated.

9. Grounds for exclusion

As part of the application, applicants must submit a signed declaration, included in the application form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Applicants included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

10. Sub-contracting

Sub-contracting is not allowed.

PROVISIONAL TIMETABLE

11. Period of implementation of tasks

The shortlist resulting from this procedure will be valid for a period of 4 years from the date of publication.

SELECTION AND AWARD CRITERIA

12. Selection criteria

The following selection criteria will be applied to all applicants:

1) Economic and financial capacity of the applicant (based on item 3 of the ANNEX I-application form).

- Applicants must have a bank account that can receive payments in USD dollars (\$) from Italy
- Applicants must have also the possibility to receive USD dollars in cash in their office
- Applicants must be able to transfer Money Cash Transfer in USD to Raqqa and Tabqa (Syria)

2) Professional capacity of the applicant

The applicant:

- is vetted positively for Money transfers in that region from GIZ (Deutsche Gesellschaft für Internationale Zusammenarbeit)
- is officially registered preferably in Iraq/Turkey or other, and must provide their registration documents

3) Technical capacity of the applicant (based on item 4 of the ANNEX I-application form)

The applicant:

- Must report that money transfer delivery time is within 72 hours from the CIHEAM Bari's request

Applicants shall not use previous experience which caused a breach of contract and termination by a contracting authority as a reference for selection criteria.

13. Award criteria

The quality of the application will be evaluated in order to draw up the shortlist. Specific contracts will be awarded following the "best price" criteria.

APPLICATION

14. Deadline for submission of applications

The deadline for submission of the application is **20/12/2024 at 11:59 PM (Italian Time)**.

A shortlist of the selected applicants will be published after the evaluation within 30 days after this deadline.

15. Application format and details to be provided

Applications must be submitted using the form (ANNEX I) attached to this contract notice.

The application must be accompanied by a declaration on honour on exclusion and selection criteria at the end of the form (ANNEX I), the Financial identification form (ANNEX II) and the Legal entity file (ANNEX III).

Any additional documentation (brochure, letter, etc.) which do not correspond to the requested annexes above mentioned will not be taken into consideration.

16. How applications may be submitted

Applications must be sent to the Contracting Authority before the deadline specified in point 15 of this contract notice. They must be sent by mail to the following address:

To: gareappalti@iamb.it
cc: lutz@iamb.it ; luigi.cavestro@iamb.it; alchami@iamb.it

Applications must comply with the following conditions:

- The annexes must be attached in PDF format file.
- The email subject shall contain the following wording: **HAWALA FRAMEWORK APPLICATION.**

Applications submitted by any other means will not be considered.

Applicants can verify the procedure results at the following link: <https://www.iamb.it/tenders/>

17. Alteration or withdrawal of applications

Applicants may alter or withdraw their applications by written notification before the deadline for the submission of the applications. No application may be altered after this deadline.

Any such notification of alteration or withdrawal shall be submitted in accordance with point 19 of this contract notice.

18. Operational language and communication

All communications for this procedure must be in English.

Applicants may communicate with the Contracting Authority only through the following contact:

To: gareappalti@iamb.it
cc: lutz@iamb.it ; luigi.cavestro@iamb.it; alchami@iamb.it

The contracting authority has no obligation regarding the transmission of information not strictly related to the subject of this call.

19. Additional information

Financial data to be provided by the candidate in the standard application form must be expressed in USD.

SPECIFIC CONTRACTS

20. Procedure for the definition of specific contracts

A specific contract can only be concluded during the validity of the framework contract. The following process will be implemented every time a new specific contract is needed.

A request for a specific request for offer will be sent to at least three shortlisted applicants. The specific contract will be signed only with the tenderer that submits the best offer, satisfying quality and financial criteria.

If, however, there is no qualitatively and/or financially satisfactory tender received, the relevant authorising officer may cancel the consultation or:

1. Relaunch the consultation with different shortlisted applicants under unchanged terms of reference.
2. Relaunch the consultation with the same shortlisted applicants a request for services after redrafting the specific terms of reference.
3. Initiate a negotiated procedure with one or more shortlisted applicants of its choice, from among those that took part in the request for an offer in order to obtain improved offers within the terms of the specific request (N.B. the terms of the specific request cannot be substantially altered).

Only if none of the previous alternatives can be followed, the Contracting Authority can initiate the relevant alternative procedure depending on the amount outside the framework contract.

The consultation must comply with the principles of transparency, proportionality, equal treatment, non-discrimination, sound competition and within the terms of the framework contract.

The specific contract comprises the approved technical and financial offer.