



EGYPT- Vacancy announcement n. 2

n.2 Junior focal points for Fayoum and Minia

Project: SAMSIMIFA– “Sustainable improvement of Mechanization of Farming System in Minia and Fayoum Governorates”

SUMMARY

The CIHEAM Bari, Italian body of CIHEAM (International Centre for Advanced Mediterranean Agronomic Studies) intergovernmental organization having its HQs in Paris, publishes a vacancy in the framework of the project above for **Two (2) Junior focal points** with experience in sustainable agriculture project (agriculture machinery/sustainable agriculture practices). The Programme is funded by the Italian Ministry of Foreign Affairs and International Cooperation through a soft loan granted by “Cassa Depositi e Prestiti”. CIHEAM Bari is the implementing agency providing technical and scientific support to the counterparts – Egyptian Ministry of Agriculture and Land Reclamation (MALR) – and other partner institutions. Egypt is fully fledged member of CIHEAM since 12 May 1986.

Summary: The initiative has been conceived by the Egyptian Government in order to activate a soft loan scheme aiming at developing the modernization of the regional centres for machinery services, the agricultural Cooperatives and the ARC research station operating in the Governorates of Minia and Fayoum.

The project is operating in Egypt and specifically in the governorates of Fayoum, and Minia. The activities of the project will be carried out in these areas as well as in Cairo for project meeting and coordination. Project duration is forecasted up till December 2019.

The main activities of the project in both governorates are shortly summarized:

Survey and situation analyses in targeted districts/structures

Training and capacity building about participatory modalities in rural development, knowledge management and technical and innovation of agriculture machineries

Planning and implementing new management system and technical plans of mechanization centers (Hiring services stations)

Procurement of agriculture machineries, tools and supplies with practical trial and test of new machineries and practices

ICT, visibility and dissemination of project activities

Duty Station: n. 1 Focal Point in Fayoum, Etsa Mechanization center and n.1 Focal point in Minia, Mallawi Mechanization Center. Coordination meetings in Cairo are foreseen.

Duration: 12 months with three months trial period and possibility of renewal up to the end of the project.

Foreseen date to assume functions: by the end of July 2017.

Age: maximum **35 years old**

CIHEAM Bari ensures equal opportunities, treatment and access to all candidates without discrimination of any kind.

1. Job Summary

Under the supervision of the CIHEAM agronomist expert and project Coordination, the Junior Focal Points of Fayoum and Minia shall be responsible of:

- Support the CIHEAM Bari agronomist expert, under technical and operational point of views, for planning, coordinate and implement the project activities in the reference governorate of competency (n.1 Fayoum and n.1 for Minia)
- Provide the CIHEAM agronomist expert with the constant and full information on project activity progress;
- Contribute to plan organize and, whenever demanded to lead, frequent meetings with farmers and technicians
- Assist national and international trainers and tutor selected trainees during training activity, awareness sessions, practical tests and field demonstration concerning agriculture mechanization and related topic in targeted area.
- Keep regular contacts with all the stakeholders, in particular with Farmers, Technicians, Extension and Cooperative members involved in project activities at local level
- Ensure the widest Project visibility in the reference governorate, at farmer level and for the concerned local stakeholder

2. Duties and responsibilities

The Focal Point will work under the supervision of the CIHEAM Bari agronomist expert and he/she will work to perform the following tasks:

1. Contribute at project activities planning, monitoring and reporting under technical and operational point of views in the targeted area of the governorate of competency.
2. Ensure that all activities in the field are properly documented, including hours of training and meetings/assessment, list and signatures of participants, activities outputs.
3. He/she will deliver monthly reports for the activities implemented at field level and work closely with documentation process contributing at the preparation of the overall and annual work plans limited to his/her field of competence (field activities, training on the job,);
4. He/she will report to CIHEAM Bari agronomist expert and to the international and national project Coordinators eventually participating at PMU (project management unit) staff meetings
5. Assure the liaisons among farmers and farmers' cooperatives association with international and local technical experts from the AEnRI, ARC and MALR/FAR.
6. Develop monthly plan for the project activities and collect data and provide reports for project events.
7. Support in the organisation of meetings and workshops as requested by the CB and Gender officers particularly concerning logistical aspects (transportation, stationery, materials, photocopies, refreshments, etc.).
8. Keep records and archive of the above meetings and workshops (hours of training, list and signatures of participants).
9. Keep records of all project outputs and data resulting from the project field activities.
10. Facilitate the monitoring and evaluation process in the field.

CIHEAM Master degree will be considered an asset.

Nationality: Egyptian

Languages: **Arabic**, (Mother tongue). **English** both written and spoken (B1 European level). Italian language is considered as an additional asset.

3. General and preferential requirements

At the moment of submission the candidate must own the following:

- Degree in Agriculture Science, MSc degree in agriculture mechanization or related topic is an asset
- A current resident of the project's area (Minia or Fayoum).

- Experience participating in or ideally facilitating/leading farmers meetings, eliciting input without imposing your perspective.
- Skills and experience in integrated agriculture development/ rural development projects in Upper Egypt;
- Familiarity with project area agricultural opportunity and constraints, farmers' cooperatives; extension services and mechanization centers.
- Excellent communication and adaptation skills, group working, fast problem findings and solving, autonomy, decisional capacity, intuition, flexibility.
- Full availability to travel all over the project sites

3.1 Working Experience and personal skills

- 5 years of experiences in agriculture projects
- 2 years of experiences in international cooperation projects
- Experience in working in a multi-dimensional and multi social environment;
- Good analytical skills and an ability to provide practical and sound advice on rural development and innovation issues;
- Working Knowledge of English
- Good skills in writing and preparation of reports
- Computer skills: excellent knowledge and use of main softwares such as electronic sheets, excel, PowerPoint, typing.
- Proved experience in previous mechatronic and agriculture machinery related project is an asset

4. Submission of applications

The application is composed by the following documents:

- A Curriculum Vitae (Format Europass), duly filled in English and signed. The civil status, the description of academic and/or professional certificates, working/academic activities carried out and finally, title/qualification owned by candidate are considered useful to estimate his/her valuable capacities to perform the tasks (PDF format or similar). Other formats shall be rejected.
- A letter of presentation and motivation duly signed (PDF – Times New Roman 12 – 1 page A4) stating the sentence: **“I declare to be ready to join the project immediately working in the targeted area if successfully selected”**. The motivation letter without the above statement shall lead to rejection of the candidature.
- Photocopy of a valid ID
- Photocopy of valid Passport
- Copy of Driver License
- Photocopy of Master/PhD Certificate

5. Selection procedures and remuneration

A restricted Committee as foreseen by CIHEAM Bari procedures shall evaluate the compliance of candidatures. This Committee shall preselect the received CVs. Therefore, only preselected candidates may be interviewed by phone/Skype and/or will be invited for an interview at Project headquarters in Cairo. The evaluation Committee shall communicate to the CIHEAM Bari Director the final result of the selection process. The contract shall be formalized in conformity with CIHEAM Bari financial regulations and procedures. Assignment will be on annual basis and will be formalized in conformity with CIHEAM Bari rules, procedures, staff and financial regulations. Salary will be in EGP. The compensation will depend upon qualifications and experience of the selected candidate.

All interested applicants shall submit the above documents by e-mail not later than Sunday 16 July 2017 (23.59 Italian time) to the following e-mail address:

application@iamb.it

6. Mandatory annexes to the e-mail:

- European Format CV, duly signed and scanned (pdf). Other formats shall be rejected.
- Photocopy of Master/PhD Certificate

- Motivational letter in English language (max 1 page A4, Font Times New Roman n.12), also signed (pdf) with the mandatory statement: "I declare to be ready to join the project immediately working in the targeted area if successfully selected" ;
The motivation letter without the above statement shall lead to rejection of the candidature
 - Valid ID photocopy duly signed.
 - Valid Passport photocopy duly signed
 - Driver license copy
 - A recent extract from the judicial record (scanned).
- Without attachments above, the candidature shall be rejected.

Qualified applicants are requested to specifying in the subject:

Call for Application for 2 Focal points – “Sustainable Improvement of Mechanization Farming System in Minia and Fayoum Governorates”– (followed by name and surname of the candidate)

Please note that the governorate of interest is supposed to be the one of candidate's residence

7. Safeguard clause

CIHEAM Bari may not go through the assignment procedure for opportunity reasons discretionally evaluated. This assignment is on a temporary basis, submitted to periodically monitoring and shall not consist in a permanent job neither within CIHEAM Bari nor within the project itself.